

## QAR Team Meeting 5/10/2010

Next Meeting – 5/17/2010 at WH2NW “Black Hole” 9:00AM

First	Last	Organization	Present
Bakul	Banerjee	CD	X
Frank	Cesarano	BSS	X
Nicole	Gee	WDRS	X
Tom	Gehrke	QAE	X
Jed	Heyes	QAE	X
Tom	King	QAE	X
John	Martzel	QAE	X
Tim	Miller	ES&H	X
Kurt	Mohr	QAE	X
Susan	Rahimpour	QAE	X
Kurt	Riesselman	COMM	
Jim	Rife	TD	X
Don	Rohde	AD	X
Keith	Schuh	PPD	X
John	Dawson	ES&H	X
Rod	Walton	FESS	X
Jim	Wollwert	FI	

### Carry Over Items & Task Assignments

1				
2	Susan, Rod, Tim present guidelines for determining formality of documentation			
3				

Agenda for today

Assurance Council updates: They meet tomorrow. Will talk about management systems.

Assessments & Consolidation Schedule: TD assessment is on track. Plan is to have the opening meeting May 17.

ES&H updates: N/A

WDRS updates: OJT rollout planning is underway.

BSS updates: Training in the new time & labor system is starting.

Graded Approach update: (new standard agenda item)

### NOTES:

Tom Gehrke  
Meeting adjourned – duration 35 min